

How to use: go through each section and check every box that applies. Tally your score at the end. Any unchecked box is a documented operational gap.

Pre-Receiving Setup

- 1 ☐ Do you schedule inbound appointments before trucks arrive at the dock?
- 2 ☐ Is a dock or door assigned to every shipment before it arrives?
- 3 ☐ Does staff check the freight bill against the PO before unloading?
- 4 ☐ Is pre-receiving treated as a separate step from physical receiving?
- 5 ☐ Do you know which SKUs are inbound before the truck opens?

Counting Accuracy

- 6 ☐ Does every unit get individually scanned, not just counted by carton?
- 7 ☐ Do packers confirm box pack size matches the system configuration?
- 8 ☐ Is a second person verifying counts on high-value inbound shipments?
- 9 ☐ Do staff flag pack-size mismatches before put-away, not after?
- 10 ☐ Would a wrong scan today surface before the item gets picked?

Warehouse Flow

- 11 ☐ Do inbound shipments get processed within a defined time window?
- 12 ☐ Is put-away completed before the next inbound truck arrives?
- 13 ☐ Can you name every SKU that has sat over a year in your warehouse?
- 14 ☐ Is seasonal stock still occupying space after its season ended?
- 15 ☐ Is any stock currently unlocatable despite showing in the system?

System Visibility

- 16 ☐ Does your system show real-time location, not just quantity on hand?
- 17 ☐ Can staff see receiving status without walking the floor to check?
- 18 ☐ Do you run scheduled cycle counts across your full SKU catalog?
- 19 ☐ Is cycle count selection randomized rather than picked by memory?
- 20 ☐ Does the system flag receiving discrepancies before they cascade downstream?

Cost Accounting

- 21 ☐ Is receiving labor tracked separately from general warehouse payroll?
- 22 ☐ Do you know the cost per unit received, apart from storage cost?
- 23 ☐ Is inspection time at receiving measured, not folded into overhead?
- 24 ☐ Does put-away labor get costed separately from pick-and-pack labor?
- 25 ☐ Would you know today if receiving errors are costing you money?

SCORING GUIDE

Score	Level	What it means
0 to 11	CRITICAL	Structural failures are actively destroying margin
12 to 19	MODERATE	Gaps in two or three areas that need immediate attention
20 to 25	STRONG	Systems are solid, focus on optimization

Book a free data audit at modonix.com/services. We identify your top 3 margin leaks in one session. Written by Ahmed Abuswa, Modonix.com